

WELCOME

SESSION FOR NEW INTERNATIONAL
STUDENTS

SEPTEMBER 22
AW1.124
4PM



The missions of the International Welcome Desk

- Welcome international students and researchers;
- Manage blocked accounts;
- Create a welcome strategy and improve the arrival and integration of all new international students/researchers on campus.

We would like to remind you that the ULB International Welcome Desk can help you with questions relating to visas and residence permits. **However, we are not in a position to speed up the application process with the Immigration Office or the town halls.**

Who are we?



Delphine Dieudonné
*Head of the IWD and in
charge of welcoming
international researchers*



Alix Colomb
*Administrative assistant
at the IWD - Blocked
account administrator*



Rabia Bellaouadil
*Administrative assistant
at the IWD*



- **Make an appointment with your local town-hall** : visit the website of your town-hall to check how you should make an appointment (by phone, by email or online)
- **Required documents for your appointment:**
 - Passport
 - ULB registration letter
 - Proof of sufficient financial resources
 - guarantor;
 - scholarship;
 - or a blocked account
 - Health insurance certificate (*mutuelle*)



Annexe 15

- **The local police will visit** you and check that you do reside at the address you provided (do not forget to put your name on the bell and the letter-box)
- **Your residence permit** : you will first receive the codes of your residence card by post, and then you go to your local town-hall to collect your card (instructions for this will be provided with the codes)



Registration with your local municipality (*commune*)



Annex 1 requested by the Belgian authorities



Université libre de Bruxelles
Faculté de droit et de criminologie
Av. F. Roosevelt, 50 CP 137
1050 Bruxelles
T : +32 650 3874
E : brusselsllm@ulb.ac.be

Annexe 1 de l'arrêté ministériel du 28 mars 2022 déterminant les formulaires standard visés aux articles 99, 103 et 104/3 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers.

Je, soussigné, Prof. Arnaud Nuyts,

En ma qualité de représentant de l'Université libre de Bruxelles (ULB) et de co-directeur du LL.M. in International Business Law de l'ULB

Confirme que l'étudiant(e) ci-dessous :

Nom : [REDACTED]

Prénom : [REDACTED]

Date de naissance : [REDACTED]

Nationalité : [REDACTED]

Est admis(e) aux études en vue de suivre des études supérieures à temps plein durant l'année académique 2025 - 2026 avec comme date ultime d'inscription le 15 Septembre 2025.

Intitulé du grade académique correspondant au programme d'études : Certificat de LL.M. in International Business Law (*Legis Master*)

Le programme d'études comprend un nombre total de 60 crédits ECTS pour l'ensemble de la formation.

Cette année académique, l'étudiant effectuera une mobilité, dans le cadre d'un programme de l'Union ou un programme multilatéral comportant des mesures de mobilité ou d'une convention entre deux établissements d'enseignement supérieur ou plus, dans un ou des établissements d'enseignement supérieur situé(s) dans un autre Etat membre de l'Union européenne en vue d'acquérir un certain nombre de crédits ou un diplôme conjoint (unique ou multiple):

NON

Le programme annuel de l'étudiant(e) correspond à un nombre total de 60 crédits pour l'année académique 2025 - 2026

Fait à Bruxelles, le 03/07/2025

Signature du représentant ou de la représentante de l'établissement précité :

Prof. Arnaud Nuyts
Professeur à l'Université Libre de Bruxelles
Co-directeur du LL.M. in International Business Law

Mandatory registration to cover your health costs in Belgium

- **Many companies** : *Partenamut, Mutualité Chrétienne, CAAMI...*
compare them [here](#)
- **The cost and cover** varies according to the insurance company you choose, but for each health expense, always a part remaining at your charge
- **Questions about registration *Partenamut/Mutualité Chrétienne*?**
Ask the health insurance directly:

@ The International Welcome Desk office (Avenue Jeanne 52)

PARTENAMUT : every Tuesday mornings 10am to 1pm from 16/09 to 07/10

Numerous health and well-being services offered by the ULB at a very low cost : medical center with specialised doctors, psychologists, etc.

[Healthcare and well-being - ULB](#)



Health insurance (*mutuelle*)



To open a Belgian bank account, you must first have received the *Annexe 15* (document issued by your municipality/*commune*)

Other required documents : passport/identity card (for European citizens), ULB registration letter, rental contract

- **Many banks** : ING, BNP, Belfius... compare them [here](#)

-> To open a bank account earlier, you can open an online bank account with a neo-bank : Revolut, Wise, Nickel, etc.

- **Deadline** : as soon as possible

Open a bank account



- Brussels' **public transport** company is called **STIB**
- **Reductions** on monthly and annual plans for students under 25
- **To obtain a subscription :**
 - BOOTIK (ID, identity picture, ULB registration letter)
 - Kiosks to load your card
- **On board**, contactless payment only

Compare STIB products [here](#)



Public transport in Brussels

THE STIB-MIVB SCHOOL SEASON TICKET

Do you only travel with **STIB-MIVB**? The STIB-MIVB school season ticket for only **€ 12 a year** is the perfect solution!

The STIB-MIVB school season ticket is **valid for 12 months on the entire STIB-MIVB network** (bus, tram, metro), except from Brussels Airport with line 12.



HOW MUCH DOES A STIB-MIVB SCHOOL SEASON TICKET COST?

The fares for one year:

- First purchase: € 12
- Second purchase: € 12
- Third purchase and more within the same household: € 0

YOU DO NOT OWN A PERSONAL MOBIB CARD?

1. Go to one of our 5 [BOOTIK](#)
2. Ask for a STIB-MIVB school season ticket
3. Present your eID. If you're older than 18, you are also required to provide a [school certificate](#) (paper version only). You don't have an eID? Take another identity document and an ID photo
4. Pay € 5,00 for your MOBIB card and the price of your school season ticket

[It is also possible to buy your MOBIB card online.](#)



Life in Brussels



- Discover all the neighbourhoods and what to do in Brussels via : [Visitors | Visit Brussels](#)



- **Application** on which you can chat with other international students in order to create strong links before the start of the academic year and to exchange throughout the year

Students are given the opportunity to create discussion groups based on hobbies, etc.

Download the application : [Goin' Connect - Registration](https://goinconnect.com)
(goinconnect.com)



Integration at the ULB

STUDENT FEEDBACK

"I think it's very cool for us, as foreign students, to talk and learn from other experiences. It could help a lot, not starting the academic year knowing nothing about the university or being a complete stranger."

-Marian from 🇨🇺

"It's good initiative. Really good in connecting with other students of ULB. Helpful in that I can ask for accommodation."

-May from 🇲🇪

"I really like the idea, connecting with other students before arriving helps a lot with reducing stress and feeling more confident. It's also a great way to start building friendships early."

-Giovanni from 🇮🇹

"I love the app, it's super helpful and I can meet people before going to uni which facilitates integration and mitigates the stress we all have about going abroad. Thank you for the app !!!"

-Aya from 🇲🇪

Goin'

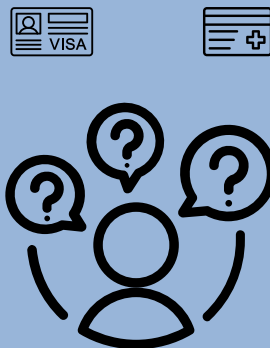
The International Welcome Desk:

ULB welcome desk for international students and researchers

Administrative support

If you have any questions regarding your:

- visa application
- commune (local municipality) registration
- residence permit
- blocked account
- health insurance (mutuelle)
- etc.



Integration throughout your studies



We offer you:

- a buddy system
- socio-cultural activities organized by the ESN student association
- International Welcome Desk events
- [the Goin' Connect application](#)

Welcome arrangements

We inform you via:

- our web pages
- our information sessions
- our welcome guide
- our Instagram
- our webinars



Visit us!



- Avenue Jeanne 52 Ixelles 1050
Building Je52 (from Tuesday to Thursday 10AM-4PM)
- welcome@ulb.be
- Our [Instagram](#) account

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